

Weekend Timetable**Saturday**

Warm up: 8:00am Start: 9:00am Approx Finish: 5:00 pm

Sunday

Warm up: 8:00am Start: 9:00am Approx Finish: 4:00 pm

Monday

Warm up: 8:00am Start: 9:00am Approx Finish: 6:00 pm

Notes:

1. All efforts have been made to accommodate the individual needs of each volunteer associated with individual West Coast swimmers competing at the meet. ***Should any slot not be suitable for any volunteer, it is the responsibility of THAT volunteer/swimmer to organise a replacement.*** Of course all volunteers may organise this roster on the day to better suit needs, but all slots must be filled.
2. It is important to understand that the club is asked by the host organisation to fulfil a level of voluntary duties based on the number of families and swimmers who complete meet entry forms, not on actual numbers attending on the day. The effect of any one not fulfilling voluntary duties on the day as allocated is to distribute the allocated load across the remaining club volunteers, which at most meets is onerous. If sufficient notice of inability to attend is given (nominally 3-5 days before the meet), and the number of volunteers allow, the meet registrar endeavours to accommodate this, however in most circumstances, and definitely after the roster has been published, ***it is the responsibility of THAT volunteer/swimmer to organise a replacement.*** Emergencies and distressful situations are understandably managed by other club members out of concern and support. It is common for swimmers and /or associated volunteers to attend even if the swimmer is unable to swim as this also supports the club and its members.
3. In the case of Championships and other meets where heats are swum in the morning and finals in a later session, the Meet Director will determine each club's roster for the later session on the day. ***It is the responsibility of the swimmers (swimming in the finals) and associated volunteers to determine, in a timely manner and before finals commence, the individuals who will fill the West Coast Swimming Club's allocated roster.***

SESSION 1**Saturday 17th December 8:50 AM to 5:00 PM (approx)**

Challenge Stadium – Indoor 8 Lane Pool

SWA Official

Karen Hodgetts

Whip

It is the role of the Whip to ensure that West Coast Swimming Club fulfils its responsibilities on the day, and to report back on success of this Program to the Meet Registrar. For this meet the nominated Whips are:

Heats:

TIMESLOT	NAME
8:30- 11:30 am	Warnock
12:15- 2:00 pm	Glover
3:00 pm- end pm	O'Donnell

Coach(es)

The coaches are funded by the club and are provided at ***targeted meets*** only. Their role is to provide pre-race advice, observe the race and comment on technique to the swimmers:

TIMESLOT	Coach
8:00am – 5:00pm	All

Relay Entries Coordinator:

It is the role of the relays coordinator to ensure that the requisite manual SWA Relay Entry Slips are filled in checked by the duty coach(es) and passed to the official Meet Director prior to the start of the meet on the day of the relay

TIMESLOT	Relays Entry Coordinator
Whole Meet	Milligan

Timekeeping:

Short breaks may be taken throughout the session, although this will be at the discretion of the Meet Director. Please note that the start times after such a break may vary to those indicated below. It is the responsibility of the people allocated to this timeslot to be available to commence duties at the time determined by the Meet Director on the day.

Should the heats session extend beyond 5:00 pm the club should organise other volunteers to replace those last noted.

Heats:

TIMESLOT	LANE #	NAME		
9:00 am – 10:15 am	1	Burnett	Davis	Hooper
10:15 am -11:30 am		Hopkins	Jenkins	Kyriakou
11:30 am – 12:45 pm		Lantkze	Lindsay	Munks
12:45 pm - 02:00 pm		Papantoniou	Pickering	Chin
02:00 pm – 03:15 pm		Rutherford	Gangemi	Hill
03:15 pm – 04:30 pm		Robinson	Bergmann	Carstens
04:30 pm – end		Rossen	Rout	Robertson

SESSION 2**Sunday 18th December 8:50 AM to 5:00 PM (approx)**

Challenge Stadium – Indoor 8 Lane Pool

SWA Official

Karen Hodgetts

Whip

It is the role of the Whip to ensure that West Coast Swimming Club fulfils its responsibilities on the day, and to report back on success of this Program to the Meet Registrar. For this meet the nominated Whips are:

Heats:

TIMESLOT	NAME
8:30- 11:30 am	Carstens
12:15- 2:00 pm	Kerrich
3:00 pm- end	Jenkins

Coach(es)

The coaches are funded by the club and are provided at ***targeted meets*** only. Their role is to provide pre-race advice, observe the race and comment on technique to the swimmers:

TIMESLOT	Coach
8:00am – 5:00pm	All

Relay Entries Coordinator:

It is the role of the relays coordinator to ensure that the requisite manual SWA Relay Entry Slips are filled in checked by the duty coach(es) and passed to the official Meet Director prior to the start of the meet on the day of the relay

TIMESLOT	Relays Entry Coordinator
Whole Meet	Milligan

Timekeeping:

Short breaks may be taken throughout the session, although this will be at the discretion of the Meet Director. Please note that the start times after such a break may vary to those indicated below. It is the responsibility of the people allocated to this timeslot to be available to commence duties at the time determined by the Meet Director on the day.

Should the heats session extend beyond 4:00 pm the club should organise other volunteers to replace those last noted.

Heats:

TIMESLOT	LANE #	NAME	
9:00 am – 10:15 am	7		Bisignano
10:15 am -11:30 am			Edwards,R
11:30 am – 12:45 pm			Cumming
12:45 pm - 02:00 pm			Canon
02:00 pm – 03:15 pm			Clegg
03:15 pm – end			England

Results Runners:

Short breaks may be taken throughout the session, although this will be at the discretion of the Meet Director. Please note that the start times after such a break may vary to those indicated below. It is the responsibility of the people allocated to this timeslot to be available to commence duties at the time determined by the Meet Director on the day.

Should the heats session extend beyond 4:00 pm the club should organise other volunteers to replace those last noted.

Heats:

TIMESLOT	Role	NAME	
9:00 am – 10:15 am	Results Runners	Italiano	Hogan
10:15 am -11:30 am		Freeman	O'Donnell
11:30 am – 12:45 pm		Kinchin	England
12:45 pm - 02:00 pm		Sadek	Verhage
02:00 pm – 03:15 pm		Wright	Kyriakou
03:15 pm – 04:30 pm		Pederson	Bunker
04:30 pm – end		Olivero	White

SESSION 3**Monday 19th December 8:50 AM to 6:00 PM (approx)**

Challenge Stadium – Indoor 8 Lane Pool

SWA Official

Karen Hodgetts

Whip

It is the role of the Whip to ensure that West Coast Swimming Club fulfils its responsibilities on the day, and to report back on success of this Program to the Meet Registrar. For this meet the nominated Whips are:

Heats:

TIMESLOT	NAME
8:30- 11:30 am	Carstens
12:15- 2:00 pm	Hill
3:00 pm- 4:30 pm	Chin
5:00 pm – end pm	Hamilton

Coach(es)

The coaches are funded by the club and are provided at ***targeted meets*** only. Their role is to provide pre-race advice, observe the race and comment on technique to the swimmers:

TIMESLOT	Coach
8:00am – 5:00pm	All

Relay Entries Coordinator:

It is the role of the relays coordinator to ensure that the requisite manual SWA Relay Entry Slips are filled in checked by the duty coach(es) and passed to the official Meet Director prior to the start of the meet on the day of the relay

TIMESLOT	Relays Entry Coordinator
Whole Meet	Milligan

Timekeeping:

Short breaks may be taken throughout the session, although this will be at the discretion of the Meet Director. Please note that the start times after such a break may vary to those indicated below. It is the responsibility of the people allocated to this timeslot to be available to commence duties at the time determined by the Meet Director on the day.

Should the heats session extend beyond 6:00 pm the club should organise other volunteers to replace those last noted.

Heats:

TIMESLOT	LANE #	NAME		
9:00 am – 10:15 am	8	Lindsay	Chin	Hamilton
10:15 am -11:30 am		Warnock	England	O'Donnell
11:30 am – 12:45 pm		Cannon	Kyriakou	Papantoniou
12:45 pm - 02:00 pm		Edwards, C	Verhage	Cannon
02:00 pm – 03:15 pm		Bergmann	Britton	Walker
03:15 pm – 04:30 pm		Glover	Kreining	Wells
04:30 pm – 5:15 pm		Jackson	Player	Robertson
5:15 pm - end		Wade	Williams	White