

SESSION 1**Saturday 3rd December 7:50 AM to 6:30 PM (approx)****Challenge Stadium – Indoor 8 Lane Pool****Weekend Timetable****Saturday**

Warm up: 7:00am Start: 8:00am Approx Finish: 6:30 pm

Notes:

1. All efforts have been made to accommodate the individual needs of each volunteer associated with individual West Coast swimmers competing at the meet. ***Should any slot not be suitable for any volunteer, it is the responsibility of THAT volunteer/swimmer to organise a replacement.*** Of course all volunteers may organise this roster on the day to better suit needs, but all slots must be filled.
2. It is important to understand that the club is asked by the host organisation to fulfil a level of voluntary duties based on the number of families and swimmers who complete meet entry forms, not on actual numbers attending on the day. The effect of any one not fulfilling voluntary duties on the day as allocated is to distribute the allocated load across the remaining club volunteers, which at most meets is onerous. If sufficient notice of inability to attend is given (nominally 3-5 days before the meet), and the number of volunteers allow, the meet registrar endeavours to accommodate this, however in most circumstances, and definitely after the roster has been published, ***it is the responsibility of THAT volunteer/swimmer to organise a replacement.*** Emergencies and distressful situations are understandably managed by other club members out of concern and support. It is common for swimmers and /or associated volunteers to attend even if the swimmer is unable to swim as this also supports the club and its members.
3. In the case of Championships and other meets where heats are swum in the morning and finals in a later session, the Meet Director will determine each club's roster for the later session on the day. ***It is the responsibility of the swimmers (swimming in the finals) and associated volunteers to determine, in a timely manner and before finals commence, the individuals who will fill the West Coast Swimming Club's allocated roster;***
4. The allocation of volunteer slots is calculated per swimmer, which means volunteers associated with more than one swimmer may attract more volunteer duties.
5. Please note that there are no reserves for these tasks due to the large demand for volunteers as the Club is running the whole meet

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SWA Official and Other Meet Officials

Karen Hodgetts

Steve Hill

See Attached Lists

Whip

It is the role of the Whip to ensure that West Coast Swimming Club fulfils its responsibilities on the day, and to report back on success of this Program to the Meet Registrar. For this meet the nominated Whips are:

Heats:

TIMESLOT	NAME
8:30 - 11:15 am	Uchiyama
11:45 am- 2:15 pm	Warnock
2:45 pm – 4:15 pm	Asphar
4:15 pm - end	Williams (L)

Coach(es)

The coaches are funded by the club and are provided at ***targeted meets*** only. Their role is to provide pre-race advice, observe the race and comment on technique to the swimmers:

TIMESLOT	Coach
Heats	All

Relay Entries Coordinator:

It is the role of the relays coordinator to ensure that the requisite manual SWA Relay Entry Slips are filled in checked by the duty coach(es) and passed to the official Meet Director prior to the start of the meet on the day of the relay

TIMESLOT	Relays Entry Coordinator
Whole Meet	Nil, no relays

Timekeeping:

Short breaks may be taken throughout the session, although this will be at the discretion of the Meet Director. Please note that the start times after such a break may vary to those indicated below. It is the responsibility of the people allocated to this timeslot to be available to commence duties at the time determined by the Meet Director on the day.

Heats:

TIMESLOT	LANE #	NAME		LANE #	NAME	
08:00 am – 9:00 am	4	Bisignano	Faamausili Fala	5	Freeman	Hooper
9:00 am – 10:00 am		Pickering	Porter-Wilkinson		Warnock	Williams (G)
10:00 am -11:00 am		Wright	Prentice		England	Faamaysli
11:00 am – 12 Noon		Connelly	Olivero		Pallas	Prinz
12 Noon - 01:00 pm		Cannon	Calder		England	Jackson
01:00 pm – 02:00 pm		Walker	Sadek		Rutherford	Edwards
02:00 pm – 03:00 pm		Wilson	Wells		Wade	Skotsch
03:00 pm – 04:00 pm		Kerrich	Khowira		Kinchin	Munks
04:00 pm – 05:00 pm		Broadway	Cornwell		England	Enright
05:00 pm – 06:00 pm		Bergman	Burnett		Cannon	Davis
06:00 pm - end		Britton	Davis		Faamausili Fala	Hamilton

Raffles / Programmes (setup 6:30am, selling from 7am)

Carstens
Chin
Hogan
Kriening
Cumming
Papantoniou
Kyriakou
Pedersen
Verley
Robinson

Social (setup Friday 3pm - 9pm and Saturday 4:30 - 9pm)

Carstens
Bunker
Lindsay
Kriening
Bunker
Lindsay
Kyriakou
Shanks
Chin
Robinson
Kriening

DECK VOLUNTEER ROSTER

Role	Session 1	Session 2
	7:30am – 1.00pm	1.00pm - End of Meet
Chief Marshal	Noble (SWA)	
Marshal (girls)	White	
Marshal (boys)	Milligan	
Marshal Assistants (scratchings)	Lantkze / Hill	Malony
Check Starter (50m)	Lindsay	Fowler
Check Starter runner (50m)	Bunker	White
Check Starter (100m & 200m)	Fowler	Verhage
Check Starter runner (100m & 200m)	Farrell	Duffy
Relief for Marshals and Check Starters	Verhage	Lindsay
AOE Assistant / Computer Room	Bobbi Pierson / Bec Glover	
Medals	Miniello	Chin
Medals	Chan (Tay)	Edwards
Runners & Relief	White	Farrell
Runners & Relief	Neumann	Hill
Refreshments	Shanks	Bunker
Programmes and Raffles	Carstens' Team	Carstens' Team
Official Photographer	Wayte	Wayte
Announcer Assistant	Rasmussen	Rasmussen (relief: tbc)