

NOTICE OF MEETING

Issued 26 July 2011



West Coast Swimming Club Inc.

Challenge Stadium
Stephenson Ave, Mt Claremont 6010
PO Box 2641, Mt Claremont 6010

ABN 37 275 850 675

www.westcoastswimclub.com.au
westcoastswim@hotmail.com

**TO: Voting Members of
West Coast Swimming Club Inc.**

FROM: Club Secretary

RE: Notice of Annual General Meeting

DATE: Wednesday, 27 July 2011

1. Notice of Meeting of the Club

Voting Members * of West Coast Swimming Club Inc. are invited to the Annual General Meeting of the Club to be held in the Challenge Stadium Lecture Theatre on Thursday the 25th of August 2011 at 7pm.

2. Notice of Meeting of the Club

A Notice of Motion is hereby given for Members to consider a proposal to make amendments to the Constitution of the West Coast Swimming Club. The Notice of Motion, details of which are outlined in the following Agenda, will be considered at the Club's Annual General Meeting on Thursday the 25th of August. No motion to change the Constitution of the Club shall be deemed passed unless three-quarters of the members present and voting * at the Meeting of the Club at which it is considered shall vote in favour thereof.

**Clause 10.5 of the Constitution states "Only financial, senior members (16 years and over), non-competitive members and life members of the Club shall be entitled to hold office, vote or take part in business procedure at meetings of the Club.*

3. **Request for Agenda Items:**

Voting Members of the Club are required to send Agenda items and/or Motions that will affect the funds or policy of the Club to the Committee no later than 5pm on Thursday the 11th of August 2011. Please email 'The Secretary' at becglover@inet.net.au by the due date to ensure your item is considered for inclusion in the Agenda of the Meeting of the Club.

4. **Request for Nominations for Committee:**

All nominations for Office Bearers or Members of the Committee shall be made in writing and shall be signed by the Nominee and their Proposer.

If you are interested in joining the Committee please feel free to speak to one of our Committee members to find out more about what you can do for our Club. Nominations forms can be downloaded from the Club website .

5. **Apologies:**

If you are unable to attend the Meeting of the Club, please send apologies to The Secretary by emailing becglover@inet.net.au . No Proxy voting is allowed at any Meeting of the Club.



Australian Sports Commission





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AGENDA

Location: The Lecture Theatre at Challenge Stadium **Date:** Thursday. 25 August 2011 at 7pm.

Item Ref:	Description	Details	Action by:
Formalities			
1.	Open Meeting & Welcome	Formal Opening of Meeting and welcome to Voting Members.	President, Steve Hill
2.	Apologies.	Acknowledge Apologies Received	Secretary Rebecca Glover
3.	Minutes of Previous AGM	Confirmation of Minutes of the last AGM. Discuss any matters arising from the previous Minutes and then invite a motion to have them approved.	President,
Reports			
4.	President's Report	A summary of the Club's 2010-11 'Year-in-Review', which will require a motion to approve the President's report.	President.
5.	Treasurer's Report	Presentation and consideration of financial statements, 2009-10 annual report and auditor's report.	Treasurer.
6.	Asset Register	Confirmation of property belonging to the Club.	President.
7.	Auditor	Appointment of Auditor	President.
8.	Election	Confirm nominees to fill Office Bearer and Committee roles. All nominations should be made in writing. Where there are insufficient nominations for committee members prior to the meeting, then nominations may be called from the members present at the AGM.	TBC.
Business Arising			
9.	Amendment to Constitution Clause 8. Finance	Amend Clause 8.4 to read: <i>"All accounts passed for payment by the Committee shall be authorized by any two of the following: The Treasurer, President or Secretary; or other member of the committee or staff authorized by the Committee for that purpose."</i>	President
10.	Amendment to Constitution Clause 9. Club Year	Amend Clause 9 to read: <i>"The Club year shall be from 1 July to 30 June."</i>	President
11.	Close Meeting		President